



VERMONT MUTUAL
INSURANCE GROUP

VERMONT MUTUAL INSURANCE COMPANY
NORTHERN SECURITY INSURANCE COMPANY, INC.
GRANITE MUTUAL INSURANCE COMPANY

Remove User from ECOMM Access

This form is used to remove agency user access from all Vermont Mutual systems including quote, inquiry and reports.

NOTE: *If the user is an appointed producer who needs to be terminated, please use the Terminate Appointed Producer form – this form is not needed to terminate an appointed producer and remove their ECOMM access.*

Agency Name:

Agency Code:

Request Submitted by:

Submitter Email Address:

Submitter Telephone No.:

Please submit completed form to VMAgencyHelpdesk@VermontMutual.com

Please Note - Vermont Mutual does not reassign cost estimators created by agency personnel when user profiles are deactivated. Cost estimators created by agency personnel must be reassigned within the agency. Please see the **Tools** option under CoreLogic RCT Express “Reassign Valuations” for instructions.

This form allows for removing up to 5 users on the following pages

User Information

Access to all Vermont Mutual systems will be removed for this user.

Name:

Email Address:

Effective Date of Change:

User Information

Access to all Vermont Mutual systems will be removed for this user.

Name:

Email Address:

Effective Date of Change:

User Information

Access to all Vermont Mutual systems will be removed for this user.

Name:

Email Address:

Effective Date of Change:

User Information

Access to all Vermont Mutual systems will be removed for this user.

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